

Chandler Educational Television
Educational Access Governing Board (EAGB)

Minutes for the Meeting of November 18, 2013

Location: Chandler Unified School District Office, 1525 W. Frye Road in Chandler

Attendance: Nancy Dudenhoefer, Kyrene Elementary School District; Timothy Keefe, Chandler-Gilbert Community College; Terry Locke, Chandler Unified School District; Guy Mullins, Arizona State University; Mike Holland, Chandler Educational Television. Absent was David Luna of Mesa Schools.

Call to order: EAGB Chairman Guy Mullins called the meeting to order at 2:12 p.m. and asked Mr. Holland to conduct it as usual. There were no guests or public comment.

Approval of Minutes for Meeting of October 17, 2012: Mr. Holland asked for comments or changes to the minutes of October 17, 2012. Being none, Mr. Mullins moved to approve the minutes. Tim Keefe seconded. All approved and motion carried.

Information Items

CET station update:

Mr. Holland reported that the station overhaul, which was completed in 2012, was operating as expected with absolutely no problems. He mentioned finding a new programming resource online called pegmedia.org that allowed PEG stations to share programming with little to no cost involved. Mr. Holland told board members that he had used the site to acquire a program called "The Folklorist" from Newton, MA, which was added to CET99's weekly programming the prior week. Mr. Holland then discussed the new CET99 website, which had gone online earlier in the year, and he persuaded board members to visit the site, www.cet99.org. Nancy Dudenhoefer asked if it was possible to download the Kyrene district board meetings from YouTube and post them on the website. Mr. Holland answered that he would make an attempt to do so and report back.

Financial update:

Staff member Mike Holland presented a station financial report showing available funds at approximately \$95,000. He pointed out that the city calculated budget carry-over from the prior fiscal year was \$57,000. Mr. Holland reported that the station overhaul had cost a total of \$132,000, which exceeded the budget by approximately \$9,000. He explained that this was due to the necessary purchase of unplanned-for digital components and the alteration or repair to some of the station's older equipment.

Action Items

Consent Agenda:

Staff member Mike Holland presented a consent agenda for board consideration. It listed recent station expenses of \$5,749 for Leightronix streaming, video-on-demand, and newswire services; \$5,220 to Cox Communications for high-speed internet services; and \$17,000 for a Mac Pro computer purchase. Mr. Mullins noticed a difference in the cost of Leightronix services during the prior year and asked if those costs had gone up. Mr. Holland answered that the costs discrepancy resulted from having to pay for the news service subscription, which had been included free for one year with the purchase of the Leightronix

server hardware in 2012. Mr. Mullins asked Mr. Holland to explain the justification for buying recently discontinued Mac Pro tower computers in light of the new, compact models being released later in the year. Mr. Holland reported that there were still many unknowns about the new models. The TV staff felt more comfortable integrating existing technology because it would likely create fewer compatibility problems with the stations existing hardware and older applications. Mr. Holland added that he intended to monitor industry integration of the new Apple Computer technology. Tim Keefe moved to approve the consent agenda. Nancy Dudenhofer seconded the motion. All approved and the motion carried.

Production Equipment Purchase:

Mike Holland asked the board for permission to purchase production equipment per the attached list in an amount not to exceed \$37,000. Mr. Mullins asked about the specifications for the listed camera. Mr. Holland responded that the plan was to purchase a second JVC 750. Mrs. Dudenhofer asked where the equipment would be used and how often. Mr. Holland responded that the equipment would be used in the station's production studio and in the field 3-4 days per week. Mr. Mullins moved to approve the purchase. Tim Keefe second the motion. All approved.

Member Comments

Mr. Keefe reported that Chandler-Gilbert Community College was hiring a Vice President of Information Technology. Mr. Locke reported on the passage of the Chandler schools override election. Mr. Mullins suggested using video conferencing for future meetings and said that ASU had invested in the Vidyo system, which the board may want to investigate using.

Adjournment:

With business completed, Chairman Mullins adjourned the meeting at 2:54 p.m.

Chandler Educational Access Governing Board
Minutes for the meeting held November 18, 2013 at 2:00 p.m.

Submitted by Michael Holland

Guy Mullins, Chairman

Date

Michael Holland, Manager
Chandler Educational Television

Date

Chandler EdTV 99
Production/Storage Equipment
Proposed Purchase List
November 18, 2013

1. LED DISPLAYS FOR MAC PRO EDITORS	\$ 1,600
2. ADOBE CREATIVE APPLICATIONS	\$ 2,500
3. JVC FIELD PRODUCTION CAMERA	\$ 8,000
4. MEDIA STORAGE SERVER	\$11,000
5. REPLACEMENT SYSTEM MONITORS	\$ 1,700
6. CAMERA TRIPOD	\$ 3,000
7. LAVALIER MICROPHONES	\$ 2,500
8. WIRELESS FIELD MICS	\$ 2,000
9. FIELD LIGHTING INSTRUMENTS	\$ 4,000
	<hr/>
	\$36,300