

Chandler Educational Television  
Educational Access Governing Board (EAGB)

Minutes for the Meeting of November 9, 2015

**Location:** Chandler Unified School District Office, 1525 W. Frye Road in Chandler

**Attendance:** Guy Mullins, Arizona State University; Charles Nwankwo, Chandler-Gilbert Community College; Terry Locke, Chandler Unified School District; Rock Leonard, Mesa Unified School District; Nicole Richardson, Chandler Educational Television; Michael Holland, Chandler Educational Television. Absent was Nancy Dudenhoefer, Kyrene Elementary School District.

**Call to order:** Chairman Guy Mullins called the meeting to order at approximately 3:05 p.m. and asked Michael Holland to conduct it.

**Introduction of new CET99 Manager:** Michael Holland introduced Nicole Richardson to the board. She was hired to fill Mr. Holland's position as Media Services Producer for the Chandler Unified School District. Michael Holland is continuing his career in Tennessee. Ms. Richardson has a background in art, graphics and video. She recently held positions with the Gilbert and Scottsdale Unified School Districts.

**Election of Officers:** Mr. Holland asked members for nominations for EAGB Officers. Charles Nwankwo nominated Guy Mullins of ASU to be retained as Chairman. Rock Leonard seconded his nomination. All approved. Guy Mullins nominated Charles Nwankwo to be Vice Chairman, and Terry Locke seconded the nomination. All approved.

**Approval of Minutes:** Mr. Holland asked for comments or corrections to the minutes of November 19, 2014. Being none, Terry Locke moved to approve the minutes. Rock Leonard seconded his motion. All approved and motion carried.

### **Information Items**

**CET99 station update:** Mr. Holland informed board members that he had very little to report. The station had operated all year with no problems and no notable changes to programming. He reported that the station's new bulletin board system, which was purchased last year, had been installed and would be used for playout server backup purposes.

**Financial update:** Mr. Holland presented a station financial report showing available funds at approximately \$71,701. He pointed out that the city-verified budget carry-over from the prior fiscal year was \$32,266. The financial report included a rough 5-year projection for station funding.

### **Action Items**

**Consent Agenda:** Mr. Holland presented a consent agenda for board approval. It listed annual station expenses of \$5,581.11 for Leightronix streaming, video-on-demand, and newswire services; \$3,984 to Cox Communications for high-speed internet services; \$250 for replacement batteries for the backup power unit for the station; and \$1,000 to International Telecommunication Services for the annual license to broadcast *Teen Kids News* for 2015-16. Charles Nwankwo motioned to approve the consent agenda as presented. Rock Leonard seconded the motion. All approved.

**Production Equipment Purchase:** Mike Holland asked the board to approve a \$28,000 budget to support production and distribution operations for the 2015-16 fiscal year. He explained that the staff had no long shopping list, but wanted to have sufficient funding approved to handle expenses and purchases as needed. He did tell the board that the station's five production computers needed new video cards in order to run new versions of the Adobe creative applications and that those cards cost approximately \$500 each. Guy Mullins moved to approve the \$28,000 allocation. Terry Locke seconded his motion. All approved.

**Member Comments:** Mr. Mullins discussed his production work for ASU using the Blackmagic cinema camera and his satisfaction with Blackmagic products. Mr. Leonard said that he was using DSLR cameras for production work at Mesa Schools, and that all of their production was done in HD even though distribution was still in standard definition. Dr. Nwankwo discussed the state cutting funding for community colleges and how the colleges are looking for alternative monetary sources. Mr. Locke announced that the Chandler Unified School District's bond election had passed and that the district had opened two new schools within the city of Queen Creek: Auxier Elementary and Casteel High School.

**Adjournment:** With business completed, Terry Locke moved to adjourn the meeting. Rock Leonard seconded the motion. All approved and the meeting adjourned at approximately 3:35 p.m.

Chandler Educational Access Governing Board  
Minutes for the meeting held November 9, 2015 at 3:00 p.m.

Submitted by Michael Holland

Guy Mullins, Chairman

Date

---

---

Nicole Richardson, Producer  
Chandler Educational Television

Date

---

---