Chandler Educational Television
Educational Access Governing Board (EAGB)

Minutes for the Meeting of November 19, 2014

Location: Chandler Unified School District Office, 1525 W. Frye Road in Chandler

Attendance: Nancy Dudenhoefer, Kyrene Elementary School District; Cathy Chlarson, Chandler-Gilbert Community College; Terry Locke, Chandler Unified School District; Rock Leonard (by video conference) substituting for David Luna, Mesa Unified School District; Michael Holland, Chandler Educational Television. Absent was Guy Mullins, Arizona State University.

Call to order: With the absence of the Chairman and Vice Chairman, CET Manager Michael Holland called the meeting to order at 3:00 p.m. There were no guests or public comment.

Election of Officers: Mr. Holland asked members for nominations for EAGB Officers. Terry Locke nominated Guy Mullins of ASU to be Chairman and Cathy Chlarson of CGCC to be Vice Chairman. Nancy Dudenhoefer seconded the motion. All approved.

Approval of Minutes for Meeting of October 17, 2012: Mr. Holland asked for comments or corrections to the minutes of November 18, 2013. Being none, Nancy Dudenhoefer moved to approve the minutes. Terry Locke seconded her motion. All approved and motion carried.

Information Items

CET station update:
Mr. Holland informed board members that he had very little to report. The station had operated all year with no problems and no noteable changes to programming. He reported that the station's bulletin board system, which had been in use for more than a decade, had been done in by a power failure over the summer. The purchase of its replacement was included under the action items.

Financial update:
Mr. Holland presented a station financial report showing available funds at approximately $76,266. He pointed out that the city verified budget carry-over from the prior fiscal year was $37,400. The financial report included a rough 5-year projection for station funding.

Action Items

Consent Agenda:
Mr. Holland presented a consent agenda for board consideration. It listed annual station expenses of $6,150 for Leightronix streaming, video-on-demand, and newswire services; $3,984 to Cox Communications for high-speed internet services; and $1,000 to International Telecommunication Services for the annual license to broadcast *Teen Kids News* for the 2014-15 school year. The agenda also listed a correction to the 2013-14 subscription fees for Leightronix services to be $6,150 rather than the amount of $5,749, which had been approved the prior year. The adjustment was necessary to correct an error on the 2013 meeting agenda. Finally, the consent agenda asked the board to approve the purchase of an additional item that was added to the 2013 purchase list, a DataVideo HS-2000 portable HD production switcher. Mr. Holland explained that equipment prices for the 2013 purchase had been much lower than

estimated, leaving enough funds to cover all but $855 of the $7,250 cost of the switcher, which he originally cut from the purchase list because of cost. Nancy Dudenhoefer motioned to approve the consent agenda. Cathy Chlarson seconded the motion. All approved.

Production Equipment Purchase:
Mike Holland asked the board to approve a $45,000 budget to purchase equipment on the attached list plus other items that may be necessary to support production and operations during the year. He went through the equipment list line-by-line and explained the purpose of each item. Mr. Holland explained that one goal of the last few equipment purchases was to create a switched, 3-camera production system, which could be used by any of the station's constituent organizations as long as the final program could be aired on CET99. Rock Leonard moved to approve the $45,000 budget and purchase of noted equipment. Terry Locke seconded his motion. All approved.

Member Comments
Terry Locke welcomed new EAGB member, Cathy Chlarson, who is taking Tim Keefe's place as representative from Chandler-Gilbert Community College. Mr. Keefe retired from CGCC the past summer. Mr. Locke then informed the board that the CET production team members had won three Rocky Mountain Regional Emmy® Awards for their work on part 2 of a three-part documentary video about the Chandler school district's history. Cathy Chlarson handed out a flyer listing classes being offered at Communiverstiy in Queen Creek.

Adjournment:
With business completed, Mr. Holland adjourned the meeting at 3:37 p.m.

Chandler Educational Access Governing Board
Minutes for the meeting held November 19, 2014 at 3:00 p.m.

Submitted by Michael Holland

Guy Mullins, Chairman   Date

_____   _____

Michael Holland, Manager
Chandler Educational Television   Date

_____   _____

Chandler EdTV 99

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November 19, 2014

The Chandler EAGB has been investing funds in new production equipment for nearly three years. The staff's goal has been to assemble a portable, matching three-camera, HD production system for use in the field as well as in the CET production studio. The equipment listed below would finally fulfill that goal, as well as to make available additional, less expensive cameras for routine day-to-day field use, upgrade editing software and replace the station's bulletin board system. The Chandler EdTV99 staff respectfully requests purchase of the following equipment. Quoted purchase prices will be available at the meeting for your review.

1. Quantity 1   JVC GY-HM850F17 ProHD Camera/Lens Package

2. Quantity 3   JVC HZ-ZS13U Zoom/Focus Controls for Fujinon 17x Lens

3. Quantity 3   Ikan D7W-DK-S Viewfinder/Monitor Kit

4. Quantity 3   DataVideo CB-47 50 m (164-foot) Camera Cables

5. Quantity 1   Blackmagic HyperDeck Studio Pro (SSD Video Recorder)

6. Quantity 1   Blackmagic Smartview Duo (Dual Rackmount Video Monitors)

7. Quantity 1   Blackmagic Smartscope Duo (Dual A/V Rackmount Monitor Scopes)

8. Quantity 1   Gator Case GRR-10PL-US (Portable Rackmount Case w/ Wheels)

9. Quantity 2   Canon XA-25 Camcorders (replacement unit + 1)

10. Quantity 1   Canon XF205 Professional Camcorder

11. Quantity 1   Sachtler 3270/3271 Camera Head Telescoping Handles

12. Quantity 2   Manfrotto 536 Carbon Fiber Tripod (NO HEADS)

13. Quantity 1   MagicBox Aavelin SD RT Digital Signage/BBS (replacement unit)

14. Quantity 5   Final Cut X Editing Software