

Chandler Educational Television
Educational Access Governing Board (EAGB)

Minutes for the Meeting held Thursday, September 14, 2017

Location: Chandler Unified School District Office, 1525 W. Frye Road in Chandler

Attendance: Nancy Dudenhoefer, Kyrene Elementary School District; Terry Locke, Chandler Unified School District; Guy Mullins, Arizona State University; Charles Nwankwo, Chandler-Gilbert Community College; Nicole Richardson, Chandler EdTV; Michael Holland, Chandler EdTV. Rock Leonard, Mesa Unified School District, was absent.

Call to Order: EAGB Chairman Guy Mullins called the meeting to order at 3:12 p.m. Michael Holland conducted the meeting.

Election of Officers: Terry Lock made a motion to retain the officers that were elected in November 2015, Guy Mullins, Chair, and Charles Nwankwo, Vice Chair. Nancy Dudenhoefer seconded the motion. All approved and motion carried.

Approval of Minutes for Meeting of Thursday, May 19, 2016: Michael Holland asked if any members had comments or changes to the minutes for the meeting held May 19, 2016. Being none, Guy Mullins moved to approve the minutes. Terry Locke seconded the motion. All approved and motion carried.

Information Items

Station Status Report:

Mr. Holland reported that the HD server and peripheral equipment upgrades to the station had been completed for approximately \$10 thousand less than the budgeted amount. He noted that while the station was fully capable of transmitting in high definition, Cox Communications had yet to upgrade the channel's broadcast on its end. Ms. Richardson added that there was currently no information available on Cox's plan and that the city was asking for patience while Cox works toward HD broadcasts for PEG channels. Currently the station is transmitting a letter-boxed, standard-definition signal.

In response to questions about current programming, Mr. Holland reported that the station purchased one program, "Teen Kids News," and that staff continued to run original programs and videos from Chandler Unified School District, the City of Chandler, and ASU as well as fine arts programming provided at no cost by the National Gallery of Art. He added that staff had discovered a valuable website, PEGmedia.org, which allows PEG stations from around the country to share programming at little or no cost. He noted that a program called "The Folklorist" was obtained from the website and that it was a very well-produced show.

Funding Update:

Mr. Holland provided a budget report showing that staff expected a funding rollover in excess of \$77,700. The actual amount would be calculated by the city accounting office and provided to the station later in the year. In the meantime, the fiscal 2017-18 funding of \$50,000 was being used to support station operations and purchases.

Action Items**Consent Agenda:**

Mr. Holland asked for the board's motion and approval to pay operating expenses as follows:

- Leightronix Inc. for Video-on-Demand and Newswire service expenses for 2016-17 in the amount of \$3,363;
- Leightronix Inc. for VOD and Newswire service expenses for 2017-18 in the amount of \$3,683;
- ITS for license expenses in the amount of \$1,000 to acquire and broadcast Teen Kids News for 2016-17;
- ITS for license expenses in the amount of \$1,000 to acquire and broadcast Teen Kids News for 2017-18;
- Cox Communications for high-speed internet services for 2016-17 in the amount of \$3,984.
- Cox Communications for high-speed internet services for 2017-18 in the amount of \$5,184.

Mr. Holland explained that the inclusion of 2016-17 payments in the consent agenda was because they had been overlooked for inclusion in the agenda for the May 19, 2016 meeting due to the change in station management. He also noted that the increase in costs for high-speed internet services was due to a requested increase in network speed. Terry Locke moved to approve the consent agenda as presented. Guy Mullins seconded his motion. All approved and motion carried.

Production Equipment Purchase:

Mr. Holland presented the CET99 staff's request to spend up to \$40,000 on new equipment for production and operations. He added that the full amount would not be spent until after the funding rollover was calculated. After discussion, Charles Nwankwo moved to approve the purchase. Nancy Dudenhoefer seconded his motion. All approved and the motion carried.

Surplus Equipment Disposition:

Mr. Holland asked the Board to approve PublicSurplus.com as an avenue for the station to liquidate its surplus equipment. Mr. Locke explained that the Chandler School District had offered to manage any revenue generated through the site so that equivalent funds could be provided back to the station. After some discussion, Nancy Dudenhoefer moved to approve the

equipment disposition plan. Charles Nwankwo seconded her motion. All approved and the motion carried.

Member Comments:

Nancy Dudenhoefer informed the board that the Kyrene district was adding some video production capabilities and asked about having videos and board meetings downloaded from YouTube and aired on CET99. Mr. Holland responded that it was possible and he would coordinate with Ms. Dudenhoefer.

Adjournment:

With business completed, Nancy Dudenhoefer moved to adjourn the meeting. Charles Nwankwo seconded her motion. All approved and the meeting adjourned at 4:05 p.m.

Guy Mullins, Chairman

Date

Nicole Richardson, Manager

Date
