

Chandler Educational Television
Educational Access Governing Board (EAGB)

Minutes for the Meeting held Wednesday, November 7, 2018

Location: Chandler Unified School District Office, 1525 W. Frye Road in Chandler

Attendance Guy Mullins, Arizona State University; Charles Nwankwo, Chandler-Gilbert Community College; Rock Leonard, Mesa Unified School District; Terry Locke, Chandler Unified School District; and Michael Holland, Chandler EdTV. Erin Helm, the new representative from the Kyrene Elementary School District, was absent.

Call to Order: EAGB Chairman Guy Mullins called the meeting to order at 3:13 p.m. Michael Holland conducted the meeting.

Election of Officers: Rock Leonard made a motion to retain the officers that were reelected in September 2017, Guy Mullins, Chair, and Charles Nwankwo, Vice Chair. Terry Locke seconded the motion. All approved and motion carried.

Approval of Minutes for Meeting of Thursday, September 14, 2017: Michael Holland asked if any members had comments or changes to the minutes for the meeting held September 14, 2017. Being none, Charles Nwankwo moved to approve the minutes. Guy Mullins seconded the motion. All approved and motion carried.

Information Items

Station Status Report:

Mr. Holland reported on the HD broadcast status. He explained that he had talked with his counterpart at Chandler Channel 11. He was informed that Cox is seeking legislation that would allow them to provide standardized services and resources to all municipalities eliminating the need for negotiated deals with individual cities. The city is involved with negotiating the terms and is asking for continued patience during the process. Channel 99 continues to transmit a letter-boxed, standard-definition signal.

Continuing his report, Mr. Holland informed the board that the station had acquired three new educational television series licensed for broadcast. *The Piano Guy* and *The Nautilus* had been acquired through the PEDMedia.org website. Rights to another series, *Word of the Day with Lance Conrad*, had been negotiated directly with the producer.

Mr. Holland updated the board on the disposition of old equipment. He said that the station had been using the publics surplus.com website in partnership with Chandler Unified SD to sell old gear. He added that sales so far had totaled \$1,340.02 and that the amount goes into a district fund but is earmarked for use by the station.

Mr. Holland concluded his report by noting that the station had experienced no technical problems other than a loss of audio signal in September that was tracked down to a

problem at the Cox head-end. The problem had been reported by a viewer. Mr. Holland explained that while he can monitor the CET99 transmission to the cable companies, the station has no ability to monitor the return cable signal.

Funding Update:

Mr. Holland provided a budget review/projection sheet showing a city-calculated funding rollover of \$90,626 from FY2018 to FY2019 and an anticipated balance at the end of FY2019 of approximately \$106,000, which would be carried into FY2020.

Action Items

Consent Agenda:

Mr. Holland asked for the board's motion and approval to pay operating expenses as follows:

- Leightronix Inc. for video-on-demand and newswire services for 2018-19 in the amount of \$3,363
- ITS for license expenses in the amount of \$500 to acquire and broadcast *Teen Kids News* for 2018-19
- DawnStar Press in the amount of \$3,000 for acquisition and broadcast license fees for the 180-episode series, *Word of the Day with Lance Conrad*
- Cox Communications for high-speed internet services for FY2019 in the amount of \$5,184

Guy Mullins moved to approve the consent agenda as presented. Terry Locke seconded his motion. All approved and motion carried.

Budget Expenditure:

Mr. Holland asked the board to authorize an expenditure of \$20,000 to purchase necessary equipment and other items that may be needed to support operations. He thanked the board members for their generosity in funding a substantial equipment purchase last year, and added that there currently were no pressing needs other than the replacement of an editing computer. After discussion, Guy Mullins moved to approve the budget expenditure. Rock Leonard seconded his motion. All approved and the motion carried.

Member Comments:

There were no member comments.

Adjournment:

Chairman Guy Mullins adjourned the meeting at 3:43 p.m.

Guy Mullins, Chairman

Date

Michael Holland, Manager

Date
